



Dear OneBeacon Policyholder;

Welcome to OneBeacon. As a Policyholder with OneBeacon, we are pleased to provide you with automatic enrollment into our California Medical Provider Network (MPN). The Atlantic Specialty Insurance Company-Select MPN is a group of healthcare providers that have been approved by the California DWC's administrative director to treat workers injured on the job. Our MPN includes doctors specializing in the treatment of work related injuries, as well as other doctors with expertise in general areas of medicine. When an employer participates in an MPN, all injured employees' medical needs will be taken care of by providers within the network, unless the employee predesignated a personal doctor prior to the injury occurring. The Atlantic Specialty Insurance Company-Select MPN utilizes the Coventry network of medical providers and facilities. Coventry is a nationally recognized company that specializes in occupational medicine and workers' compensation services. The network has been built to provide you and your employees with health care providers specializing in occupational medicine and workers' compensation services and providing timely and quality medical care. The Atlantic Specialty Insurance Company-Select MPN is easy to access and is here to assist your injured employees back to health, work and a productive life.

Benefits of participating in the Atlantic Specialty Insurance Company-Select MPN:

The MPN is an effective tool for medical cost containment within your overall California Workers' Compensation program.

- **Life of Claim Medical Control:** Using MPNs for treating occupational injuries and illnesses gives employers greater medical control for the life of the claim. There are exceptions such as when the employee predesignates his or her treating physician prior to a work related injury. If the employer does not participate in an MPN, then the employer only has control of the medical care for 30 days, at which time the employee can treat with a provider of his/her choice.
- **Medical Cost Savings:** Contracted pricing for providers participating in the MPN.
- **Quality medical providers:** Diverse network of qualified physicians, specialists, and providers that specialize in the treatment of occupational injuries.

The Atlantic Specialty Insurance Company-Select MPN utilizes the Coventry Network, which is one of the industry's largest directly contracted networks, specific to workers' compensation. To look up providers:

- To search for providers, please visit: www.coventrywcs.com.
- Select "Client Login & Tools" (top right of the homepage).
- Enter Client ID
 - **ID: BEA and submit.**
- Select channeling tools.
 - The channeling tool allows you to search for a Network Provider by address, name, region
 - Ability to create Work Site Posters.
- The requirements for CA employers can be found in the publication: [Atlantic Specialty Insurance Company-Select MPN](#) or [Rhode Island Employers with California locations](#).



To implement the Atlantic Specialty Insurance Company-Select MPN:

In order to obtain all of your Atlantic Specialty Insurance Company-Select MPN documents and other claim related information, please visit the OneBeacon WC Website:

workerscomp.onebeacon.com/WorkersComp/pages/state/stateresources.page

Documents you will need:

- DWC7 - Notice to Employees-Injuries Caused by Work
- Complete Written MPN Employee Notification in English and Spanish
- Transfer of Ongoing Care Policy in English and Spanish
- Continuity of Care Policy in English and Spanish
- DWC1 – Workers’ Compensation Claim Form & Notice
- Time of Hire Pamphlets

After obtaining your new documents:

- **Please post in a visible location frequented by employees the DWC7 Notice to Employee-Injuries Caused by Work with the new MPN information.**

For detailed information regarding California Regulation §9881 “Posting of Notice to Employee’s” please visit: <https://www.dir.ca.gov/t8/9881.html>.

For detailed information regarding California Labor Code 3550 “Employee Notice” please visit: http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=3550.&lawCode=LAB

What happens at the time of injury?

- Provide the injured employee the **Complete Written MPN Notification in English & Spanish.**
- Provide the **DWC1** within 1 working day of injury or knowledge of injury.

For New Hires:

- Provide the **Time of Hire Pamphlet** - The Time of Hire Pamphlet, or a similar one that has been approved by the Administrative Director, must be given to all newly hired employees in the State of California. Employers and claims administrators may use the content of this document and put their logos and additional information on it. The content of this pamphlet applies to all industrial injuries that occur on or after January 1, 2013. An employer must advise employees and new hires of his/her right to pre-designate



his/her own medical doctor on pre-injury basis rather than use the MPN in the event of a work related injury or illness. If the employee desires to pre-designate his/her own personal physician, the Time of Hire Pamphlet includes this form.

- Provide the **Employee Acknowledgement of Receipt of Workers Compensation Program Material**. Retain the signed form in the employee's personnel file.

An employer must advise employees and new hires of his/her right to pre-designate his/her own medical doctor on pre-injury basis rather than use the MPN in the event of a work related injury or illness. If the employee desires to pre-designate his/her own personal physician, the Time of Hire Pamphlet includes this form. **Notice: These notices may be delivered to your employees electronically.**

All employers are required to retain and have available for review upon employee request the following information:

OneBeacon's Continuity of Care Policy

- The Continuity of Care Policy details what OneBeacon is required by law to do if a provider that is terminated from the OneBeacon MPN is treating an injured worker.

OneBeacon's Transfer of Care Policy

- The Transfer of Care Policy details what OneBeacon is required to do by law if one of your injured workers is treating with a provider who is not in the MPN when the MPN becomes effective.

We thank you for your business.

OneBeacon Insurance